NONAPPROPRIATED FUND FASCLASS

Briefing for:

CPAC- NAF Division Chiefs

MWR Training Conference

Louisville, Kentucky

By:

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NAF HR Classification Today

FASCLASS
(Fully Automated System for Classification)

- **Centralized automated database for standard position description/guide**

- **Provides ability to access active position descriptions and related information throughout Army**

- **Saves managers time and money**

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System changes

- Established a link between DCPDS position data and Fasclass.

- Developed NAF specific screens were developed to accommodate NAF requirements

- **Moved NAF PD Library to FASCLASS**

- Provides NAF HRO and managers the same system functionalities as AF

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System changes

- Available Views:
  - Restricted – provides current employee data found in DCPDS
  - Position Description Library (PD Library) provides access to all standardized PDs

- Provides automatic login and password accessibility

- Provides a variety of search criteria (job number, title, pay plan, series, grade, region, program code and MWR category)

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FASCLASS

PD #   GO

| FASCLASS | PD Library | Lookup | | What's New? | CPOL |

1 August 2006   **Search PD Library PD**   Restricted Access   Help
NAF PD

FULLY AUTOMATED SYSTEM FOR CLASSIFICATION

FASCLASS

PD LIBRARY

LOG-IN REQUEST

DCPDS VIEW OF EMPLOYEE RECORDS

Europe   Korea   N. Central   Northeast   Pacific   S. Central   Southwest   West

--Partnering with Army--

DISA

To begin, move the mouse over one of the menu items in the gray menu bar, as an example
FASCLASS, to display the sub-menu item choices. If the sub-menu items do not display, simply
click on the menu item, then click on the desired menu choice.

PD Library Statistics

- **October 2003**
  Abolished PDs: 20
  Approved PDs: 383

- **July 2006**
  Abolished PDs: (awaiting report)
  Approved PDs: 689

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Required Improvements

- When required by OPM Position Classification Standards use correct titles and avoid the ambiguous e.g.:

- Actual PGs found in DCPDS:

Title	Series/Grade
FOOD SERVICE WORKER (EXPEDITOR)	NA-7408-02
MVO(COOK)LDR	NL- 5703- 05
FS WKR GEN FOREPERSON	NS- 7408-04
JUNIOR BOWLING COORDINATOR	NF- 0189-01
NF0189	NF- 0189-01

- Eliminate use of misclassified pds e.g.:

    CLUB AID   NF-1101-01

Send comments and recommendations to:

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Questions?

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